



Job Description: First Shift Custodian

Ashley River Classical Academy (ARCA) is hiring founding staff members to support its teachers, students, and families when it opens in Charleston, SC, in August 2025. ARCA is a tuition-free, public classical charter school. It is part of the [Barney Charter School Initiative](#) of Hillsdale College, a network of classical charter schools united by curriculum and purpose. ARCA will initially open K-5 and grow to K-12 by adding one grade level each year. ARCA is now accepting applications for office staff positions.

Each staff member is a professional esteemed by a staff of colleagues striving for excellence. The staff is entrusted with supporting Ashley River Classical Academy's mission: **to train the minds and improve the hearts of young people through a content-rich classical education in the liberal arts and sciences, with instruction in the principles of moral character and civic virtue.**

The Custodian is a school staff member who works to ensure a safe, clean learning environment for our students.

Primary duties and responsibilities include:

- Maintaining the cleanliness of the campus, both inside the buildings and outside in the playgrounds, green spaces, and parking lots
- Assisting with facilities maintenance as needed, including repairing walls, floors, and fixtures
- Maintaining accurate inventories of cleaning items
- Ensuring the safety of students and staff by following proper protocols
- Keeps an inventory of supplies, equipment
- Reports major repairs needed promptly to the facilities manager or director of operations
- Reports immediately to the director of operations any damage to school property
- Assisting the Director of Operations with other duties as assigned

Qualities and characteristics of a successful Custodian:

- Minimum education is a high school diploma or GED
- Custodian experience
- Positive attitude
- School experience is desirable but not required
- Must pass a background check

Salary and Benefits

- Hourly
- Benefits including health, dental, and vision insurance

If interested, please send a resume to the Director of Operations at dbriscoe@ashleyriverclassical.org.