



## Job Description: School Counselor

Ashley River Classical Academy (ARCA) is hiring its founding staff members to provide support to its teachers, students, and families when it opens in Charleston, SC, in August 2025. ARCA is a tuition-free, public, classical charter school. It is part of the [Barney Charter School Initiative](#) of Hillsdale College, a network of classical charter schools united by curriculum and purpose. ARCA will initially open K-5 and grow to K-12 by adding one grade level each year. ARCA is now accepting applications for office staff positions.

Each staff member is a professional who is esteemed and supported by a staff of colleagues striving for excellence. The staff is entrusted with supporting the mission of Ashley River Classical Academy: **Our mission is to train the minds and hearts of our students through a content-rich classical education in the liberal arts and sciences, with a focus on fostering moral character and civic virtue.**

The School Counselor is a member of the school leadership team who works closely with students, parents, and other faculty members to support the success of all students. The School Counselor supports student success by teaching and implementing academic achievement strategies, assisting students in developing emotional and interpersonal skills, and developing academic achievement plans. The School Counselor is also an exemplar of Ashley River Classical Academy's Virtues and actively seeks to develop strong moral character in students.

### Primary duties and responsibilities include:

- Providing short-term counseling to students as needed and providing referrals for long-term counseling needs
- Assisting students in developing emotional and interpersonal skills
- Collaborating with teachers, families, administrators, and community members to facilitate the success of all students
- Coordinating meetings with the student intervention team for students with academic and behavioral issues to provide guidance and offer school support for student achievement
- Fostering a sense of joy and wonder in the classroom and beyond
- Maintaining high expectations for both academics and behavior through a commitment to schoolwide policies and procedures and the classical model



Qualities and characteristics of a successful School Counselor:

- Three years of experience in a public-school setting or counseling environment.
- Master's Degree in Counseling
- Guidance Counseling K-12 Certificate
- Knowledge of the classical model of education
- High moral character
- Thoughtfulness and a love of learning

Salary and Benefits

- Competitive salary commensurate with experience and expertise
- Benefits include health, dental, and vision insurance, and retirement

If interested, send a cover letter, a resume and a list of references to Head of School, Alexandria Spry at [careers@ashleyriverclassical.org](mailto:careers@ashleyriverclassical.org).